

May 2023

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JobNet



Workshops & Computer Training

ALL CLIENTS MUST START WITH ORIENTATION



Hours

Mon. – Thu. 9:00 AM - 3:00 PM
Fri. 9:00 AM - 1:00 PM

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>1 Self-Paced Computer Training 9:30-11:30</p> <p>Job Hunters Over 50 1:00-3:00</p>	<p>2 Windows Basics 9:30-12:00</p> <p>Word Day 1 12:30-3:00</p>	<p>3</p> 	<p>4 Computer Basics 10:00-12:00</p> <p>Word Day 2 12:30-3:00</p>	<p>5 Self-Paced Computer Training 9:30-11:30</p>
<p>8 Self-Paced Computer Training 9:30-11:30</p> <p>Interview Tips From an Employer 1:00-2:30</p>	<p>9 Windows Basics 9:30-12:00</p> <p>Power Point Day 1 12:30-3:00</p> <p>Organizacion de las finanzas personales (en Espanol) 1:00- 2:30</p>	<p>10 Orientation, Spanish 9:00</p> <p>Excel Day 1 10:00-12:00</p> <p>Goal Setting: Developing Your Career Plan 1:00-2:30</p>	<p>11 Orientation, English 9:00</p> <p>Computer Basics 10:00-12:00</p> <p>Power Point Day 2 12:30-3:00</p> <p>Organize Your Personal Finances 1:00-2:30</p>	<p>12 Self-Paced Computer Training 9:30-11:30</p> <p>Keys to a Successful Job Search 10:00-11:30</p>
<p>15 Self-Paced Computer Training 9:30-11:30</p> <p>Effective Communication 1:30-3:00</p>	<p>16 Windows Basics 9:30-12:00</p> <p><i>(AM: Training Room reserved for Martha's Way; PM Computer lab reserved for Martha's Way)</i></p>	<p>17 Excel Day 2 10:00-12:00</p> <p>Job Search Engines 1:00-2:30</p>	<p>18 Computer Basics 10:00-12:00</p> <p><i>(AM: Training Room reserved for Martha's Way; PM Computer lab reserved for Martha's Way)</i></p>	<p>19 Self-Paced Computer Training 9:30-11:30</p> <p>Let's Get Motivated! 09:00-10:00</p> <p>The Art of Interviewing 10:00-12:00</p>
<p>22 Self-Paced Computer Training 9:30-11:30</p>	<p>23 Windows Basics 9:30-12:00</p>	<p>24 Orientation, Spanish 9:00</p> <p>Excel Day 3 10:00-12:00</p> <p>Resume Building 2:00-3:00</p>	<p>25 Orientation, English 9:00</p> <p>Computer Basics 10:00-12:00</p>	<p>26 Self-Paced Computer Training 9:30-11:30</p>
<p>29 CCSC CLOSED: Holiday</p> 	<p>30 Windows Basics 9:30-12:00</p>	<p>31</p> 