

June 2024

3434 Branard 77077

713-626-8370

METRO #84, #75, #82

www.ccschouston.org

JobNet

Workshops & Computer Training
All Clients Must Start With Orientation



JobNet Hours

Mon. – Thu. 9:00 AM - 3:00 PM

Fri. 9:00 AM - 1:00 PM

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|---|--|---|
| <p>3 Self-paced Computer Training 9:30-11:30</p> | <p>4 Windows basics 10:00-12:00 Word Day 1 12:30-3:00</p> | <p>5 Marketing Yourself 12:00-1:00 Success in your New Job 1:00-2:30</p> | <p>6 Computer Basics 10:00-12:00 Word Day 2 12:30-3:00</p> | <p>7 Orientation 9:00 Self-paced Computer Training 9:30-11:30</p> |
| <p>10 Self-paced Computer Training 9:30-11:30</p> | <p>11 Windows Basics 10:00-12:00 PowerPoint Day 1 12:30-3:00 Apply your resume with Confidence 2:00-3:00pm</p> | <p>12 Art of Interviewing 10:00-12:00 Effective Communication 1-3:00</p> | <p>13 Computer Basics 10:00-12:00 PowerPoint Day 2 12:30-3:00</p> | <p>14 Orientation 9:00-10:00 am Self-paced Computer Training 9:30-11:30 Job Search and Interviewing 11:30-1:00</p> |
| <p>17 Self-paced Computer Training 9:30-11:30 Job Hunters Over 50 1:00-3:00</p> | <p>18 Windows Basics 10:00-12:00 Excel Day 1 12:30 –3:00 Transferable Soft Skills 1:00-2:30</p> | <p>19 <u>CCSC CLOSED</u></p> | <p>20 Computer Basic 10:00- 12:00 Excel Day 2 12:30 –3:00 Emotional Intelligence 1:00-2:30</p> | <p>21 Orientation 9:00-10:00 am Self-paced Computer Training 9:30-11:30</p> |
| <p>24 Self-paced Computer Training 9:30-11:30 Linkedin 1:00-3:00</p> | <p>25 Windows Basics 10:00-12:00 Excel Day 3 12:30 –3:00</p> | <p>26 Art of Interviewing 10:00-12:00 Networking for Success 1:00-3:00</p> | <p>27 Computer Basics 10:00-12:00</p> | <p>28 Orientation 9:00-10:00 am Self-paced Computer Training 9:30-11:30</p> |