

May 2025

3434 Branard 77027

713-626-8320

METRO #84, #25, #82

JOBNET

WORKSHOPS & COMPUTER TRAINING

ALL CLIENTS MUST START WITH ORIENTATION



JobNet Hours

Mon. – Thu. 9:00 AM - 3:00 PM

Fri. 9:00 AM - 1:00 PM

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 Computer Basics 10:00-12:00 RESUME APPOINTMENT AVAILABLE	2 Orientation 9:00 – 10:00 Self-paced Computer Training 9:30-11:30
5 Self-paced Computer Training 9:30-11:30	6 Windows Basics 10:00-12:00 Word Day 1 12:30-3:00	7 CCSC CLOSED	8 Computer Basics 10:00-12:00 Word Day 2 12:30-3:00 RESUME APPOINTMENT AVAILABLE	9 Orientation 9:00-10:00 Self-paced Computer Training 9:30-11:30
12 Self-paced Computer Training 9:30-11:30 Budgeting 101 10:00-12:00 LinkedIn 101 1:00-3:00	13 Windows Basics 10:00-12:00 PowerPoint Day 1 12:30-3:00	14 Art of Interviewing 10:00-12:00 Emotional Intelligence 1:00-2:30	15 Computer Basics 10:00-12:00 PowerPoint Day 2 12:30-3:00 RESUME APPOINTMENT AVAILABLE	16 Orientation 9:00-10:00 Self-paced Computer Training 9:30-11:30
19 Self-paced Computer Training 9:30-11:30 Job Hunters Over 50 1:00-3:00	20 Windows Basics 10:00-12:00 Excel Day 1 12:30-3:00	21 Effective Communication in the Workplace 1:00-3:00	22 Computer Basics 10:00- 12:00 Excel Day 2 12:30-3:00 RESUME APPOINTMENT AVAILABLE	23 Orientation 9:00-10:00 Self-paced Computer Training 9:30-11:30
26 CCSC CLOSED	27 Windows Basics 10:00-12:00 Excel Day 3 12:30-3:00	28 Transferable Soft Skills 10:00-12:00 Advance your career using A.I 12:00-2:00	29 Computer Basics 10:00- 12:00 RESUME APPOINTMENT AVAILABLE	30 Orientation 9:00-10:00 Self-paced Computer Training 9:30-11:30