

June 2025

3434 Branard 77027

713-626-8320

METRO #84, #25, #82

# JOBNET

## WORKSHOPS & COMPUTER TRAINING

**ALL CLIENTS MUST START WITH ORIENTATION**



JobNet Hours

Mon. – Thu. 9:00 AM - 3:00 PM

Fri. 9:00 AM - 1:00 PM

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Self-paced Computer Training 9:30-11:30	3 Windows Basics   10:00-12:00 Word Day 1   12:30-3:00	4 <i>NETWORKING FOR SUCCESS / 1:00-2:45</i>	5 Computer Basics   10:00-12:00 Word Day 2   12:30-3:00  RESUME APPOINTMENT AVAILABLE	6 <b>Orientation   9:00 – 10:00</b> Self-paced Computer Training 9:30-11:30
9 Self-paced Computer Training 9:30-11:30	10 Windows Basics   10:00-12:00 PowerPoint 1   12:30-3:00	11 <i>GETTING WHAT YOU NEED FROM INDEED   1:00-2:45</i>	12 Computer Basics   10:00-12:00 PowerPoint 1   12:30-3:00  RESUME APPOINTMENT AVAILABLE	13 <b>Orientation   9:00-10:00</b> Self-paced Computer Training 9:30-11:30 <i>JOB SEARCH 101   11:00-1:00</i>
16 Self-paced Computer Training 9:30-11:30 <i>BUDGETING 101   10:00-12:00 LINKEDIN 101   1:00-3:00</i>	17 Windows Basics   10:00-12:00 Excel Day 1   12:30-3:00	18  <u>CCSC CLOSED</u>	19  <u>CCSC CLOSED</u>	20 <b>Orientation   9:00-10:00</b> Self-paced Computer Training 9:30-11:30
23 Self-paced Computer Training 9:30-11:30 <i>JOB HUNTERS OVER 50   1:00-3:00</i>	24 Window Basics   10:00-12:00 Excel Day 2   12:30-3:00	25 <i>EMOTIONAL INTELLIGENCE IN THE WORKPLACE   11:30-1:00</i>  <i>MARKETING YOURSELF   1:00-2:00</i>	26 Computer Basics   10:00- 12:00 Excel Day 3   12:30-3:00  RESUME APPOINTMENT AVAILABLE	27 <b>Orientation   9:00-10:00</b> Self-paced Computer Training 9:30-11:30
30 Self-paced Computer Training 9:30-11:30	1 Windows Basics   10:00-12:00 Word 1   12:30-3:00	2	3 Computer Basics   10:00- 12:00 Word 2   12:30-3:00  RESUME APPOINTMENT AVAILABLE	4  CLOSED